

Spring Lockdown 3
Parent Guidance V6
Rednal Hill Junior School
Spring Term 2021



This document sets out our intentions for the operation of RHJS for the period of January 2021 to February 2021. It is highly likely that this document will need to be adjusted accordingly in light of constantly changing guidance

Guidance & Information for Key workers and Parents of Vulnerable Children

Following the lockdown announcement from Boris Johnson on the evening of Monday 4th January, Rednal opened on Tuesday 5th January for vulnerable children and children whose parents are key workers.

There has been a shift in emphasis since the previous spring/summer lockdown from one of childcare to the current situation where schools are expected to promote teaching and learning.

We hope that you find the following information useful so that you are able to understand what school-life is like and the measures that we have put into place to prioritise the safety of everyone:

1) COVID 19 symptoms and guidance for parents

Do not bring your child to school or on to the school premises if they are ill or if you believe that they have been exposed to someone that has Covid 19. Do not bring your child to school or on to the school premises if they are ill or if you believe that they have been exposed to someone that has tested positive for Covid 19. Please inform the school immediately if your child has any symptoms. [coronavirus \(COVID-19\) symptoms](#)

In the event that a parent or guardian insists on a child attending school, we may take the decision to refuse entry to the child if, in our reasonable judgement, we believe it is necessary to protect our pupils and staff from possible infection with coronavirus (COVID-19). Any such decision will be carefully considered in light of all the circumstances and the current public health advice.

What happens if someone becomes unwell at a school?

- Any pupil who displays signs of being unwell while at school, such as a new, continuous cough, a high temperature or a change in their sense of smell or taste, will be taken out of the class and placed in the ventilated First Aid room where they will be supervised and not come into contact with others.
 - Please note, where a distance of 2 metres cannot be maintained, PPE will be worn by the adult.
 - Areas used by unwell pupils will be cleaned afterwards.
- Parents must ensure that pupils that are showing symptoms must:
 - [Arrange to have a test](#). The school carries a small number of the testing kits and can arrange for a home test to be taken home by parents.
 - The school will provide details of anyone the child has been in close contact with if they were to test positive for coronavirus (COVID-19) or if asked by NHS Test & Trace. Parents will be asked the same.
 - **Members of their household including siblings should [Self-isolate](#) until a result is known**
- We will ask families to inform us immediately of the outcomes.
- Anyone leaving school with coronavirus (COVID-19) symptoms should **not** visit the GP, pharmacy, urgent care centre or a hospital.
- If the test is negative, but they still feel unwell, it is best to pupils to remain at home and avoid contact with other people until they feel better.

- If someone tests positive, they should follow the [‘stay at home: guidance for households with possible or confirmed coronavirus \(COVID-19\) infection’](#) and must continue to self-isolate **for at least 10 days** from the onset of their symptoms and then return to school only if they do not have symptoms other than cough or loss of sense of smell/taste. This is because a cough or anosmia can last for several weeks once the infection has gone.
- **The 10-day period starts from the day when they first became ill.** If they still have a high temperature, they should keep self-isolating until their temperature returns to normal
- **Other members of their household should continue self-isolating for the full 10 days from the onset of the symptoms.**
- **The member of supervising staff and any individuals in the child’s bubble are sent home to self-isolate for 10 days from the onset of symptoms.**
- **PLEASE NOTE:-**
 - **If you have been told to self-isolate because of contact with a positive case, you must self-isolate for the full 10 days even if you yourself test negative. This is because symptoms can develop anytime within a 10 day period**
 - **.If pupils display symptoms during the isolation period, isolate for at least 10 days from onset of symptoms and arrange to get tested.**
- Any staff member who has any symptoms will be sent home immediately and treated in the same way as above.
- In an emergency, the school will call 999 if a pupil is seriously ill, injured or their life is at risk.

2) What happens if there is a positive case at school

If there is a confirmed case at school the school quickly identifies the contacts of the confirmed case. A ‘contact’ is a person who has been close to someone who has tested positive for COVID-19 anytime from 2 days before the person was symptomatic up to 10 days from onset of symptoms. Or from 2 days prior to the date of their test to 10 days afterwards if they have had no symptoms. (this is when they are infectious to others)

For example, a contact can be:

- people who spend significant time in the same household as a person who has tested positive for COVID-19
- a person who has had face-to-face contact (within one metre), with someone who has tested positive for COVID-19, including:
 - face to face contact including being coughed on or having a face to face conversation within one metre;
 - been within one metre for one minute or longer without face to face contact;
 - been within 2 metres of someone for more than 15 minutes (either as a one off contact, or added up together over one day)
 - travelled in the same vehicle
- a person who has been within 2 metres of someone who has tested positive for COVID-19 for more than 15 minutes
- a person who has travelled in a small vehicle with someone who has tested positive for COVID-19 or in a large vehicle or plane near someone who has tested positive for COVID-19

Where an interaction between 2 people has taken place through a Perspex (or equivalent) screen, this would not be considered sufficient contact, provided that there has been no other contact such as any of those indicated above.











Contacts of a person who has tested positive for COVID-19 will be requested to self-isolate at home because they are at risk of developing symptoms themselves in the next 10 days and could spread the virus to others before the symptoms begin.

3) 'Pods'

We have decided that to reduce the contact between people as much as possible. We will organise staff and pupils into small groups or 'pods'. These pods will remain the same each day and this group will stay together throughout the day, unless there is long-term staff absence. Our plans aim to ensure that pupils and staff mix in these small groups and keep a distance from the other pods. This is to reduce the number of people that your child will be exposed to as well as making sure that they get consistency and feel safe.

- Children have been placed into year group pods, where possible, to promote cohesion and encourage learning.
- Allocated pod places for pupils are fixed. The school reserves the right under exceptional circumstances to alter this.
- From 11/01/2021 there will be 6 class pods in school:

In School Team

	Pod A	Pod B	Pod C	Pod D	Pod E	Pod F
Adults	Miss Yarwood (Year 3)	Miss Oates (Year 4)	Mrs Rose (Year 5)	Miss Froggett (Year 6)	Miss Caunhye (Year 5 & 6)	Miss Barnes Cooper (Year 3)
						
Room	3AY	4EO	5VR	6LF	6SC	3KS
Support staff	Miss Duggins	Mrs Pickin	Miss Coles	Miss Wootten	Miss Wootten	Miss Duggins
						
Entry and Exit	Entry – Main hall door 1 8:30am-8:40am Exit – Main hall door 1 3:25pm	Entry – Minibus doors 8:30am-8:40am Exit – Minibus doors 3:25pm	Entry – Before and After School Club doors 8:30am-8:40am Exit – Before and After School Club doors 3:25pm	Entry – Year 6 door on small playground 8:30am-8:40am Exit – Year 6 door on small playground 3:25pm	Entry – Year 6 door on small playground 8:30am-8:40am Exit – Year 6 door on small playground 3:25pm	Entry – Main hall door 2 8:30am-8:40am Exit – Main hall door 2 3:25pm

4) Pupils Entering and Leaving the School Site

- We will continue to run our 'soft opening' to prevent any crowding and gathering. Pupils should arrive between 8:30 and 8:40am.
- Your child has been given a ten-minute slot to arrive (see table above) and they **MUST** be in school during this allotted time. **PLEASE ENSURE THEIR PROMPT ARRIVAL.**
 - If they are late, can they please enter via the main entrance. If you are having difficulties gaining attention please contact the school office via the mobile number: 07958485137
- They will have an allocated door that they need to enter and exit (see table above) and these doors will be clearly signed.
- If possible and safe, children are encouraged to walk to and enter school by themselves. If a child needs accompanying, only one adult will be able to enter the school site.
- **Parents will not be allowed to enter the school building.**
- Please ensure that you are keeping a 2metre distance from other parents and children on the playground at all times.
- The wearing of face coverings for parents is encouraged whilst on the school site (although not mandatory).
- There will be a member of staff at each door to welcome your child - please can you ensure that any messages of importance that you have, are passed to the member of staff available. If you are unable to do this, please contact the office either through email, enquiry@rednalhilljuniors.com, or telephone, 0121 453 2520, and a member of staff will get back to you asap.
- When collecting your child, please can we ask that you exit the site and avoid any gatherings.

4) The Classroom Environment

- We will aim to ensure that pupils and staff will use the same classroom each day.
- Classrooms will be set up to make sure that pupils and staff are as socially distanced as possible. Children will be reminded to keep as socially distanced, as best as possible, during their time in the classroom.
- Children will be given their own store of equipment in a pack that they will keep in school and use each day. This will prevent children from sharing equipment. **Children must not bring in their own equipment from home or take home school equipment.**
- In the interests of hygiene, Teachers will not:
 - take books home
- Classrooms will be cleared of any items that are not needed.
- Classroom doors will be open to avoid pupils touching the same surfaces and windows will be opened for ventilation.
- We will encourage lots of outdoor lessons / activities throughout the day.

6) Playtimes and Lunchtimes

- Before playtime begins, all children will get a snack that they are able to take outside. This will be a piece of fruit or a slice of toast and a drink.
- Pods will have timetabled slots for playtime to ensure that there are not too many children at one time outside and they will stay in their pod and be given designated areas.
- Each pod will have their own box of playing equipment which they can use outside and this will be cleaned on a regular basis.
- Staff supervising the children will encourage activities that aim to distance pupils as best as possible.
- Children will bring in or get a packed lunch/hot lunch from school. Hot lunches will be on Mondays, Wednesdays and Fridays. Children will eat their lunch in the

classrooms with their pods before going outside to play. In the event of a wet playtime or lunchtime children will remain in the class pods.

- Each class will have a designated lunchtime supervisor who will ensure that tables are cleaned before and after eating.
- Lunchtimes will be staggered to stop large amounts of pupils outside at one time.

7) School Uniform

- School uniform will not be required but we request that you send them in clothes that are suitable for both outdoor activities and physical education.
- Children must wear clean clothes every day (relaxing of school uniform rules will help with this).
- Please ensure clothing is appropriate (no cropped tops) and suitable for the weather. Pupils should wear suitable flat shoes.

8) Communication

- For the time being the office is closed to visitors
- We want to communicate with parents as best as we can in this challenging time. Can we please ask that the majority of your conversations with school staff are via telephone or e-mail to ensure safety.
- There will be a member of staff on each playground every morning should you wish to speak to someone directly.

9) Behaviour

- There has been a temporary change to the Behaviour Policy:
 - In the past, a child receiving a second red card would have meant an internal isolation for the rest of the day in another year group, this will now not be possible. From September any second red card will result in an internal isolation within school but not within another class due to social distancing protocols.
 - If a child has to be positively handled, then a risk assessment will be written and shared with parents. From September 2020, in order to keep staff and children safe, if the child continues with the behaviours that require positive handling, the child will be given a fixed term exclusion. During the fixed term exclusion, they will be able to access their learning from home with the school providing remote learning, where possible.

10) Hygiene

- Children must be encouraged by parents, carers and staff to wash their hands more often than usual – they should wash hands thoroughly for 20 seconds with running water and soap and dry them thoroughly, teachers will encourage washing hands:
 - On arrival to school
 - Before and after break
 - Before and after lunch
 - Before and after any outdoor exercise
 - Before they go home
 - As and when directed
- Children are to be encouraged by parents, carers and staff to maintain distance and not touch staff and their peers where possible.
 - Tissues will be available in each class. Children are to be told: catch it, bin it, kill it. Waste baskets will be emptied regularly.
- Hand sanitisers are available in every classroom and are in key locations around school.
- Surfaces that are touched frequently and areas that are used more regularly, such as toilets, will be cleaned more frequently during the day.

- All classrooms have their own cleaning products which are safely stored.
- Each pod will have a dedicated first aider. The dedicated first aider will be called upon during the day if first aid is required.
- During lunchtimes, lunchtime supervisors will administer first aid. Where minor treatment is needed, first aiders will wear gloves, an apron and a face covering.
- It is important that parents with children that may require inhalers and EpiPens, as well as any other medications, must ensure that this medication is returned to school and that it is in date.
- Children will be supplied with school stationary that will stay in with them. This is so children do not have to share apparatus.
- Children are allowed to bring in a lunch box from home. Please can you wash this daily. This box will be kept with them in their classroom.